

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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JUNE 24, 2003

FROM: **GARY PENROD**, Sheriff
 Sheriff's Department

**SUBJECT: THIRD AMENDMENT TO EMPLOYMENT CONTRACT NO. 98-177 WITH
 HEIKE OLAFSEN, D.D.S.**

RECOMMENDATION: Approve Third Amendment to employment contract, No. 98-177, with Heike Olafsen, D.D.S., to provide full-time dental services for the Sheriff's Department, Bureau of Detentions and Corrections, and to extend the term of the contract through June 30, 2006, for an estimated salary and benefits cost of \$137,600 for FY03/04.

BACKGROUND INFORMATION: California Code of Regulations, Title 15, Section 1215, requires emergency and medically required dental care be provided to inmates incarcerated at county detention facilities. On March 24, 1998, the Board of Supervisors approved Contract No. 98-177 with Dr. Heike Olafsen to serve as the Department's full-time Dentist. This employment contract provides for compensation at county salary range R84 (currently \$89,148.80 – \$114,108.80) and for the same benefits as regular county employees. This contract is being amended to extend the term of the contract through June 30, 2006. This contract provides for termination upon fourteen (14) days notice.

REVIEW BY OTHERS: This item has been reviewed by County Human Resources (Bob Windle, Human Resource Officer) on May 12, 2003; and has been reviewed and approved as to form by County Counsel (W. Andrew Hartzell, Deputy County Counsel) on May 13, 2003, and by the County Administrative Office (Mario Lara, Administrative Analyst) on June 20, 2003.

FINANCIAL IMPACT: The estimated annual cost of this position for FY03/04 is \$137,600, which is \$8,700 higher than the FY02/03 amount of \$128,900. This increased cost reflects a step advancement, a 3% salary increase effective July 10, 2003, and changes in retirement and workers compensation rates for FY03/04. This cost was included in the Sheriff's Department Proposed Budget for FY03/04.

SUPERVISORIAL DISTRICT(s): All

PRESENTER: Kathy Wild, Health Services Administrator, 387-3637

MIN06-24 - Olafsen-DDS-A3

Record of Action of the Board of Supervisors

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